BRTC Summer Technical Position Descriptions and Requirements

Carpentry

- Use shop/power tools, including drills, wrenches, ratchets, staple guns, table saws, miter saws, etc.
- Assist in set construction and installation
- Load and unload set pieces from a truck
- Assist in set demolition and shop reset/reorganization
- Requirements:
    - Lifting 35+ pounds
    - Could include working at heights

Deck Crew (Backstage Show Crew)

- All carpentry responsibilities as listed above
- Takes direction from the Stage Manager
- Rolling and gripping set pieces for scene changes
- Props tracking backstage including props hand-offs
- May include assisting with costume changes
- Pre- and post-show duties such as sweeping and mopping the deck
- Requirements:
    - Lifting 35+ pounds
    - Could include working at heights

Scenic Painter

- Paint specialty textures and finishes on the set and set pieces. Possibly assist with other production departments that require paint, such as props
- Paint mix and color match per the Set Designer's paint elevations and Technical Director's guidance
- Creative collaboration with design and production team
- Requirements:
    - Could include working at heights

Mic Technician (Does not include mixing shows)

- Assist in setting up speakers/monitors, cable runs, etc.
- Assist in setting up gear for a live band

- Takes direction from the Stage Manager
- Assist Sound Board Operator with speaker check and preparing to test mics
- Apply mics to designated area, either on the cheek or forehead
- Be available for problem solving during mic check
- Be ready for time-sensitive problem solving during performances. This may include fixing mic tape, applying new mics, or syncing packs
- Post-show duties including removing mics, cleaning mics, covering instruments, and shutting down the system
- Keep up the stock of needed supplies during the run of the show
- Requirements:
    - Could include lifting 25+ pounds
    - Could include working at heights

Sound Board Operator

- All Mic Tech responsibilities as listed above
- Mic checks and speaker checks
- Mixes the show
- Turning on/off equipment, etc.
- Requirements:
    - Previous experience live sound mixing

Electrics

- Hang fixtures on a batten with use of an adjustable C-Wrench
- Running, dressing, and tying down cables
- Focus fixtures (pan, tilt, yolk, etc.) per Lead Electrician and Lighting Designer's direction
- Requirements:
    - Lifting 30+ pounds
    - Must be comfortable working at heights

Light Board Operator

- All electrics responsibilities as listed above
- Takes direction from the Stage Manager
- Perform preshow light check
- Troubleshoot any electrics problems that may come up and report to the Stage Manager
- Trigger light cues from the lightboard with direction from the Stage Manager

- Pre- and post-show duties as assigned. May include sweeping and mopping the deck, turning on/off the lightboard, or Follow Spot Operator "warmups"
- Requirements:
    - Lifting 30+ pounds
    - Must be comfortable working at heights

Follow Spot Operator

- All electrics responsibilities as listed above
- Takes direction from the Stage Manager
- Track actors onstage with use of a Source 4
- Pre- and post-show duties such as sweeping and mopping the deck
- Requirements:
    - Lifting 30+ pounds
    - May include working at heights

Stage Management

- **Assistant Stage Manager** positions are available for the Mainstage and the Teen Camp
- Create and manage props paperwork
- Requirements:
    - Must be available for all rehearsals and all performances
    - Must have prior experience working with a crew
    - Ability to lead and delegate is required
    - Props experience is a plus
    - Lifting 35+ pounds

Costume Crew (Backstage Dressers)

- Takes direction from the Stage Manager
- Show duties including assisting actors with costume quick-changes and on-the-fly costume repair
- Pre- and post-show duties such as costume prep and maintenance, executing presets, steaming garments, ironing, cleaning/laundry, etc.
- Maintain the cleanliness and organization of dressing areas
- Requirements:
    - Lifting 20+ pounds
    - Experience hand- or machine-sewing

Costume Construction (Stitchers/Builders)

- Use equipment such as a sewing machine, needle and thread, steamer, etc.
- Assist the Costume Shop Manager in fulfilling the Costume Designer's vision
- Costume organization
- Requirements:
    - Lifting 20+ pounds
    - Ability to measure, cut, sew, and alter costumes in a fast-paced environment
    - Previous experience is preferred

Assistant Kids Camp Counselor

- Supervise and care for the child actors in the Kids Camp show with Lead Counselor
- Work songs with kids
- Know kids' staging to assist in teaching it to campers
- Show duties including facilitating entrances and props tracking
- Requirements:
    - Prior experience working with kids preferred

Pay & Date Ranges and Position Availability

Please note that pay ranges are based on position and schedule. Positions are paid a stipend upon completion.

Date ranges are approximate and subject to change. The exact dates for each position will be listed on any offers you receive.

MAINSTAGE – *Come From Away*

Pre/Post-Production: $400-$1500

June 1 – July 14

Available Positions:

- Carpenter
- Electrician
- Stitcher

Show Crew: $2000-$2300

July 3 – August 29

Available Positions:

- Assistant Stage Manager
- Deckhand
- Spotlight Operator
- Light Board Operator
- Dresser
- Mic Technician

TEEN CAMP – Title TBA

* Please note that Teen Camp will build at the Broadway Rose New Stage on Grant Avenue in Tigard, OR and then load in at Sherwood Center for the Arts at 22689 SW Pine St. All performances will be at Sherwood Center for the Arts.

Pre/Post-Production: $250-$750

July 19 – August 7

Available Positions:

- Carpenter
- Stitcher
- Scenic Painter

Show Crew: $600-$660

August 1 – August 7

Available Positions:

- Assistant Stage Manager
- Deckhand
- Dresser
- Spotlight Operator
- Light Board Operator
- Sound Board Operator
- Mic Technician

KIDS SHOW – Title TBA

Pre/Post-Production: $250-$500

July 26 – August 22

Available Positions:

- Carpenter
- Stitcher
- Scenic Painter

Show Crew: $350-$375

August 15 – August 22

Available Positions:

- Stage Manager
- Deckhand
- Dresser
- Spotlight Operator
- Light Board Operator
- Sound Board Operator
- Assistant Counselor